

HARROGATE BOROUGH COUNCIL DECISION NOTICE	
Cabinet Member for: Environment, Transport and External Affairs	
Date of Decision: 18th November 2014	
1. Decision No / Your Ref: E14/15/12	1a. Wards affected: Low Harrogate
<p>2. Subject: BATHCHAIR SHELTER, MONTELLIER HILL, HARROGATE HG3 2GH To inform the Cabinet Member of the outcome of a marketing exercise to let the former Bathchair shelter and obtain permission for a letting for three years at the annual rent as detailed in the written report.</p>	
<p>3. A. The information given in this form is a fair and accurate record of the decision made by: Councillor Phil Ireland</p> <p>Portfolio Holder:</p> <p>B. The Cabinet Member (Environment, Transport and External Affairs) declared the following interest: (Explain the nature of the interest) None</p> <p>C. Was a substitute appointed?: No</p>	
<p>4. DECISION: (Completion of this Section is a statutory requirement)</p> <p><i>Please state:</i></p> <p>A. Decision/s made: That the Cabinet Member approves the decision to proceed with the letting of the former Bathchair shelter on the terms detailed in appendix 1 of the report.</p> <p>B. Reason/s for making decision: The property is vacant and not income producing. It has on-going financial obligations of repair and maintenance which the rental income will offset whilst providing additional retail facilities at this visible location on the Stray.</p> <p>C. Alternative options considered and rejected: That the property be left vacant and unused. Not recommended as there is an opportunity for increased revenue to the Council in the form of rent and NNDR (National Non Domestic Rates).</p>	

<p>5. Please outline all additional material or information considered at the meeting whether written or oral and not detailed in the written report:</p> <p>None</p>	
<p>6. With regard to the written report please indicate:</p> <p>A. The number of appendices: 3</p> <p>B. The number of background papers and their location/file reference: 0</p> <p>C. The number of any additional papers considered which are to form part of the 'definitive report' on the matter: 0</p>	
<p>7. Was all or any part of the report deemed to be exempt? Yes</p>	
<p>8. If so:</p> <p>A. Please state to which part of the report it is applicable and give the wording of the relevant paragraph of Schedule 12A to the Local Government Act 1972:</p> <p>This report and its appendices contain information considered to be exempt under Paragraph 3 of Schedule 12A to the Local Government Act 1972 as amended.</p> <p>B. Is there an Exempt Decision Notice? No</p>	
<p>9. A. Is this a Key Decision? No</p> <p>(Key Decisions are subject to the 5 working days Call-in procedure and must not be actioned until notification to proceed has been received)</p> <p>If so, please state</p> <p>B. Forward Plan reference number:</p> <p>C. Relevant Overview and Scrutiny Commission:</p>	

<p>D. Date Member Services were supplied with report and accompanying papers for publication and consequent circulation to the Scrutiny Commission Chair:</p> <p>E. Urgent Item of Business – Call-in (Overview and Scrutiny Procedure Rule 16b)</p> <p><i>If a matter is urgent and Call-in cannot be applied please state:</i></p> <p>(i) Reasons:</p> <p>(ii) Date of agreement of Scrutiny Commission Chair that the decision is urgent:</p> <p>(iii) Means of communication of agreement:</p>
<p>10. Officers in attendance at the meeting during consideration of this item: Patrick Kilburn (Head of Parks & Environmental Services) Lisa Corby (Estates Surveyor) Richard Smith (Property Officer, Estates)</p>
<p>11. Decision to be actioned by: (Please state name and post title of the appropriate Officer who would need to be notified of validation and Call-in)</p> <p>Lisa Corby (Estates Surveyor)</p>
<p>12. Please confirm that all Officers required to be consulted prior to forwarding this Decision Notice to the Member Services Section have been consulted: (eg Legal Services, Finance, Human Resources)</p> <p>Yes</p>
<p>13. Date Decision Notice despatched to Member Services via Email:</p> <p>18 November 2014</p>
<p>14. NOT TO BE COMPLETED UNLESS it was impracticable to include the Key Decision in the Forward Plan: (See Access to Information Procedure Rules 15 and 16)</p> <p>A. Call-in to apply: (Access to Information Procedure Rule 15)</p> <p><i>Please state:</i></p> <p>(i) Reasons:</p>

(ii) Date Proper Officer and Scrutiny Commission Chair were supplied with report and papers:

B. Special Urgency Provision (Call-in cannot be applied):
(Access to Information Procedure Rule 16)

Please state:

(i) Reasons:

(ii) Date on which agreement obtained from Scrutiny Commission Chair that the decision is urgent:

(iii) Means of communication of agreement:

15. (For use in Member Services Section)

A. Decision Validated by:	Andy West
B. Date decision validated and published:	18 November 2014
C. Date Call-in procedure ends (if appropriate) - 4.30 pm on:	N/A
D. If 9D or 14A is answered give date of public notice:	N/A
E. File Ref and Officer Ref:	ETEA09Nov18/HM
F. If Special Urgency Provision (14B above) has been applied please confirm that relevant item will be included on next Council Agenda	N/A